

Curriculum Vitae



- ✓ Name : LAOUAR .
- ✓ First name : MEHDI .
- ✓ Family Location : married with two childrens.
- ✓ Nationality : Algerian.
- ✓ Date and place of birth: April 12, 1980 SKIKDA
- ✓ E-mail : Mehdi_35laouar @ yahoo.com
- ✓ Address : City Larbi Ben M 'ehidi , Camp N^o 5 Chalet N^o 35 SKIKDA
 - ✓ Mobile : 06 61 19 90 85 / 05 61 22 62 41
- ❖ **Formations** . . :
- ✓ 1999 Bachelor in Accounting .
- ✓ 1999_2006 Licensing Science In Management Specialization : "Management Skikda University" .
- ✓ 2006 Practical Internship at the ENIP Plastics Complex Skikda : Payroll service.
- ✓ Controller Certificate No. 02 in NDT, Option: Radiography -Organism: ASNT-.
- ❖ **Professional experience** . . :
- ✓ **A 01 year Agent Administratif** In an FT M IND SARL in southern Algeria .
- ✓ **06 months Technical Monitoring Agent** (Eurl ECTS ICM EST Group) .
- ✓ **06 months C Harger Purchase** (ECTS Eurl Group ICM IS).
- ✓ **02 years Loading ADM** (Eurl ECTS ICM EST Group) .
- ✓ **06 months Radio Head Protection Sources Radioactive** (Eurl ECTS ICM EST Group) .
- ✓ **06 months Head of Operations Interim Services** (Eurl ECTS ICM EST Group) .
- ✓ **03 years Responsible for material** (SARL ESCARON ETPH) .
- ❖ **Knowledge** . . :
- ✓ Preparation of technical & commercial offer.
- ✓ Assist in Opening Of Flounders.
Follow-up of Personal Contracts (New to Recruitment s Folder CNAS, Pointing s, The Leaves, Contracts Fin).
- ✓ Follow-up of Personal Logos Registers.
- ✓ Follow-up of Purchase Transactions (Delivery Coupon, Purchase Order, Invoicing)
- ✓ Mail Document Classification (Arrival / Departure) .

- ✓ Driver process (this resource Human & Commercials) ISO 9001
- ✓ Manages a team of 05 groups radiologist group concerns their (moving score relaxation vacation
- ✓ Follow-up of all Source Procedures Radioactive transport import authorization of detention and their blockhouse storage.
- ✓ Responsible in a park rolling light, heavy and gear (mark : CATERHPILLAR , ACTROS MERCEDES Trucks) and everything concerning (purchase of parts, maintenance , repair ,followed of all documents insurance , scanners, authorizations) .
- ✓ Interpretation of X-ray films according to the ASMI code section 08 (51 52) and API 1104 and put the result of welding seals
- ✓ Good Knowledge in Computer Science (Windows & Excel).

❖ **languages _ :**

- ✓ Arab : Kindergarten .
- ✓ French : Good .
- ✓ English :Good.

❖ **Summary of Skills _ :**

- ✓ Volunteer And Dynamic, Competent, Ability To Cover Administrative Work Analysis Mind, Serious.
- ✓ Free of any commitment.
- ✓ Possessing Driving License Category « B ».